

MINUTES
Board of Public Works and Safety
Wednesday, May 16, 2018
101 N. East Street, Crown Point, IN 46307

A. CALL TO ORDER

Mayor Uran, as Presiding Officer called the meeting to order at 2:02 p.m. with the Pledge of Allegiance.

Present: Presiding Officer Mayor Uran, Member Conquest, Member Grzych, Member Clemons, Member Crook.

Also, present, Attorney David Nicholls, Kristie Dressel, Clerk-Treasurer and Patricia Tsouklis, Assistant.

B. APPROVAL OF MINUTES OF PRIOR MEETING

Wednesday, May 2, 2018

Mayor Uran asked for a motion for the Minutes from May 2, 2018.

Motion made by Member Clemons and seconded by Member Conquest to approve the Regular Meeting Minutes from May 2, 2018. Mayor Uran mentioned any discussion of the motion? None. After a voice vote the motion carried 5 Ayes and 0 Nays.

C. ADDITION OF NEW ITEM

Mayor Uran mentioned we have two new items to the agenda.

1. EMA Roster Addition.
2. Lake Courthouse Foundation, using barricades to block off parking space.

Motion made by Member Clemons and seconded by Member Grzych to approve the two items to the agenda. Mayor Uran mentioned any discussion of the motion? None. After a voice vote the motion carried 5 Ayes and 0 Nays.

D. PRESENTATIONS

My name is Kara Graper I'm with the Girl Scout Troop 203 we are a group of middle schoolers and a few high schoolers. We have been working on our Silver Award and 30 hours needed. I'm not supposed to do any of the work the girls are supposed to do 77% of the work so I will turn it over to them, so they can tell you more about this.

Our names are Gabby Wagner and Brianna Hullen, we are sixth grade students at Colonel John Wheeler middle school and St. Mary's School, and we represent Cadette Girl Scout Troop 203 from Crown Point, Indiana.

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Girl Scouts are here to request approval (and a permit if needed) for our little free food pantry as a part of our Cadette Silver Award for the Community. A little free food pantry is a place that has non-perishable items and food is placed inside a designed box. These items are provided by the community, or Crowdsourced. It is Neighbors Helping Neighbors inspired initiative.

We would like to start this project because there were more than 300,000 children in the state of Indiana that do not know where their next meal is coming from. Overall, one out of every seven Indiana residents are food insecure. These are people in your everyday lives and we hope to improve the situation in Crown Point and nearby areas by creating an additional safety net. The little free food pantry has a dual purpose also as it provides it serves a need for those with food insecurities, and it also provides a purpose for those that wish to give. Little food pantries are intended to meet the gap for individuals and households with children who struggle to afford food in between pay periods or for a simple give an item, take an item.

The primary locations that we'd like to suggest for the little food pantry are ones which are easily accessible to the public. These would be the outside of the Civic Center, the Fire Department, or Police Department, and potentially the bike trail. Of course, any suggestion as to another location would be very welcome. The wood of the box will be pressure treated and weatherized. We are welcome to discussing any amendments for safety or aesthetics. We would like to note that our research in the grassroots campaign across other communities has shown that the pantries remain empty for most of the time. We do not anticipate having food stock overflow as a problem, however to address this we are willing to assign each Girl Scout family a week or two weeks' time to drive by the pantry to check in on it, clean it and arrange it, and keep it tidy. We currently have 21 registered Girl Scouts in our Troop with 15 being primarily active. If this becomes too much of a burden, we can also look to our sister troops in the Crown Point area to help as well.

We are also opening to discussing a welcoming name for the Food Pantry or box. There are many examples of Box names in other communities on Pinterest and on the Little Free Food Pantry website to help guide this. Some of the names include "Blessing Box", "Take what you need, Give when you Can", "Neighbors Nook" or simply Little Food Pantry.

We hope that you will approve to put up this pantry as soon as possible to try to reach the current needs in the community. We realize that there will be specifications and standards to meet and we welcome any questions that you may have. Thank you.

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Mr. Nicholls mentioned that the Goods are being dropped off to the spot by individuals. Like your motto says "Give an item take an item" take what you need give what you can. Legally I see nothing that stands out and I support the idea. I cannot legally come up with an argument that is against it. Legal recommends.

Member Clemons mentioned has this been done in other places? Kara said yes. Member Clemons mentioned he would like to see how the project is going and get some feedback.

Member Grzych mentioned I like the idea that it will be by the fire station and police station. Also, fix it to the ground so it doesn't tumble over. Maybe the troop can work with the building department they may have ideas. Mayor Uran mentioned we can get the staff involved and see where this goes.

Member Conquest mentioned do you mark the packages or how does this work? The girls can place rules on the outside of the box or make canisters of items. Kara said, most of the time the boxes are empty we will fill them up and see what happens. Member Conquest said, I would love to have you come back a year from now and tell us how it went. Kara said, sure and I want to say we may not change the whole world, but we may change one person's world.

~~Motion made by Member Clemons and seconded by Member Crook to approve the Food Pantry with administrative authority to work with the troop, so this project can get off the ground. Mayor Uran mentioned any discussion of the motion? None. After a voice vote the motion carried 5 Ayes and 0 Nays.~~

E. DEFERRED BUSINESS / OLD BUSINESS

1. Utilities Master plan Update – AL Stong, Commonwealth Engineering

AL Stong is here today to talk about the Utilities Master Plan Update. The storm water and waste water are progressing as planned. I provided you with a summary on Overview and Targeted Infrastructure. We have completed the preliminary design and turned that over to staff and we will be reviewing that in the next week or two. We provided legal with a contracted amendment. What you have in front of you today is an assessment for the service line replacement. We have identified within the American Water Works Association Guidance Document to prioritize these areas and I included some tables and maps for your review. Member Grzych mentioned we should be prioritizing all of these items. Mr. Nicholls mentioned he recommends the approval and the authorization pursue to the technical memo that Commonwealth has presented us here today to give the authority to move forward. Motion made by Member Clemons and seconded by Member Conquest to approve the technical memorandum that we received here today and allow staff to work with Commonwealth to begin the application process for the SRF program. Mayor Uran mentioned any discussion of the motion? None. After a voice vote the motion carried 5 Ayes and 0 Nays.

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Mayor Uran mentioned that he would like to let the Board know that Bob you shared the meeting last night with the Utilities Committee and went over the water situation last night and we will be recommending to the City Council at the meeting on the June 4th to proceed forward on the 19.1-million-dollar project and we will be including this project as well. Greg Guerrettaz was here last night and hopefully by June 4th he will provide us with some options and how to look at the rate structure in the City of Crown Point with concern to water and there will be payment for that program. Mayor Uran mentioned we are looking to have this aggressively done so AL and his team can have this in place and begin to put out for bid on the last quarter of this year.

2. Bulldog Park – Greg Falkowski, Chief of Staff

They were excavating the foundation yesterday. We are on track. Our utilities are good we are installing the water main, excellent ground they tested it today and everything is on schedule. There is one update Alex mentioned for the original contract on the design work for the engineering architecture. There were scopes that we have been taken out at that time for post bid we have now negotiated work with CSO. Alex Kutanovski mentioned that it was pulled out because we didn't know what Hassie for the awarded project construction contractors service was going to include. Now that it's been awarded what we have here, is an agreement for inspection services with Butler, Fairman and Seufurt and this also includes the inspection by the architect CSO. The agreement has been approved by legal it is a standard agreement that we have used in the past and is not to exceed \$195,000.00 we saved \$100,000.00. Motion made by Member Clemons and seconded by Member Crook to approve the additional work and contract that has been presented here today. Mayor Uran mentioned any discussion of the motion? None. After a voice vote the motion carried 5 Ayes and 0 Nays.

3. Cal Ripken Project – Greg Falkowski, Chief of Staff

The project is on time and we will open for the World Series. All sorts of things are lined up for next week.

4. Request for Utility Connection – Scott Rediger, Director of Public Works

Jory and Thomas Mattull are requesting permission to tie into the city sewer at 13024 Taney Place. Mayor Uran mentioned that staff and Commonwealth has worked together on this and this is a recommendation from the Utilities Department, Public Works and AI. Mr. Nicholls mentioned that AI and I have gone back in fourth on this and we are ready for recommendation. Mayor Uran mentioned if the home owners are here please come up to the podium and state your full name and address for the record. Jory Mattull, 13024 Taney Place, Crown Point. Mayor Uran said, you are asking for permission to tie into the city sewer for your home? Jory said, yes that is correct. Mr. Nicholls mentioned the process and the 25% surcharge for being outside the city.

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Mr. Nicholls mentioned going along with your acceptance and your request to be in the city's sewer system. You will be charged a 25% surcharge over normally what you would be charged and by standing here today making your request I need from you an affirmative response to the question as to whether you will object if the city decides to annex your property you will not object to that annexation. Jory said, that we will not object to annexation. Mayor Uran mentioned you have all the information in front of you this comes from recommendation from staff and from Commonwealth this is an acceptable connection doesn't put any distress to us at all and the provisions have been provided to the home owner on the additional things that need to take place. All fees associated with the connection will be the home owners responsibility. If this is approved today will send a recommendation to the city council and then on June 4th the city council will confirm the decision of the board of works. We would expect you to be at that meeting on June 4th at 7:00 pm incase the council has any questions for you. Jory said okay. Motion made by Member Clemons and seconded by Member Grzych to approve. Mayor Uran mentioned any discussion of the motion? None. After a voice vote the motion carried 5 Ayes and 0 Nays.

F. NEW BUSINESS:

1. Temporary Sign for Fireworks – Ricky Chandler (Willy Works)

Ricky Chandler, 4204 W. 133rd Avenue Crown Point. I have a fireworks store over 30 years in Crown Point on Main Street by Taco Bell. I would like to put some temporary signs up for 30 days starting June 5th. Some customers ask for signs and we put them in their yards. Mayor Uran mentioned what we have done in the past is fireworks I know you do the oils and stuff, but I don't want to cross confuse anybody out there, so I think fireworks only is what we are here for today. Motion made by Member Crook and seconded by Member Conquest to approve the temporary signs for fireworks starting June 5th for 30 days. Mayor Uran mentioned any discussion of the motion? None. After a voice vote the motion carried 5 Ayes and 0 Nays.

2. CPHS Dance Team Donation Soliciting in the Square – Jennifer York

I'm Jennifer York and Morgan Georgas couldn't be here today. The CPHS Dance Team would like to collect donations on 3 corners near the CP Square on a Saturday in June. (1st choice is June 2nd) (2nd choice is June 16th) (3rd choice is TBD). The money collected would go towards the fees associated with performing, competing and practicing. Chief any concerns on this being on the square? Chief Land mentioned that the first date is fine the second date the festivals are going on and it would not work out well. We will look at June 2nd. Jennifer mentioned we will get with Chief Land and make sure all safety procedures are covered. We will also have parents with the girls. Motion made by Member Clemons and seconded by Member Crook to approve the Dance Team Donation Soliciting in the Square. Mayor Uran mentioned any discussion of the motion? None. After a voice vote the motion carried 5 Ayes and 0 Nays.

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3. Boot Drive for Multiple Sclerosis – Autumn Hoyle & Mickey Sue

Autumn Hoyle, 1517 Tiffany Court, Crown Point, Indiana. I'm here today to request permission to host a boot drive for Multiple Sclerosis Foundation. Previous years we have held this boot drive at S. Main Street & E. South Street intersection. We are here to show support for Sue Strong she was a resident at Wittenberg Village for 25 years and she passed away in 2015. We will continue to honor Sue. We would like the date of May 26th with a rain date of May 27th. Motion made by Member Grzych and seconded by Member Crook to approve the Boot Drive for Multiple Sclerosis and work with the Chief on safety. Mayor Uran mentioned any discussion of the motion? None. After a voice vote the motion carried 5 Ayes and 0 Nays.

4. Indiana Landmarks Consulting Contract – Anthony Schlueter, Director of Planning.

In front of the board is are yearly contract with Indiana Landmarks for approval. Mayor Uran mentioned to Anthony you are happy with Indiana Landmarks providing the services to the city and the Historic Preservation? Anthony said yes, I am. Mr. Nicholls has reviewed the contract same one every year. Motion made by Member Clemons and seconded by Member Conquest to approve the Indiana Landmarks Contract. Mayor Uran mentioned any discussion of the motion? None. After a voice vote the motion carried 5 Ayes and 0 Nays.

5. Regional Marathon – Jennie Burgess, Parks

The Crossroads of Northwest has done a marathon in Northwest Indiana for the last couple of years. They are doing a full marathon this time, so I had a meeting with the Lake County Commissioners from Schererville, Griffith, Merrillville and Crown Point. We would like the Police and the EMA to just help them cross Summit Street. Taking place on Sunday, May 27th they are starting the race at 7 and they anticipate being in Crown Point by 9. We are looking to help them cross Summit and down Court up West and stay in the bike lanes. Chief Land mentioned he will coordinate with everyone. Motion made by Member Crook and seconded by Member Grzych to approve the Regional Marathon. Mayor Uran mentioned any discussion of the motion? None. After a voice vote the motion carried 5 Ayes and 0 Nays.

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6. Lake Courthouse Foundation – Carrie Napoleon

The Lake Courthouse Foundation and the Garden Club are requesting to use 2 parking spaces on the SW Corner of the inside parking spaces for the Blue Star Dedication on Thursday, May 24th @ 11:00am as well as block off with barricades. Motion made by Member Clemons and seconded by Member Conquest to approve the use of the barricades for the Blue Star Dedication. Mayor Uran mentioned any discussion of the motion? None. After a voice vote the motion carried 5 Ayes and 0 Nays.

7. EMA Roster Addition – Quinn Wentz, Director of EMA

We would like to add Christina Zubi to the EMA roster pending a drug screening. Motion made by Member Clemons and seconded by Member Grzych to approve adding Christina Zubi to the roster pending a drug screening. Mayor Uran mentioned any discussion of the motion? None. After a voice vote the motion carried 5 Ayes and 0 Nays.

G. MISCELLANEOUS

Adam wanted to update everyone on the Drone Project. Two of our employees has passed the 50-hour training course and the flight test. They are credited to fly the drones. The next step is to present the board with the SIG guidelines and submit our COA to the FAA. As we have been working with the departments here we have additional options and we will come back to the board with the additional options. Mr. Nicholls mentioned the additional options that you are talking about is that increasing price? Adam said yes that is.

Time for Tuesday Talks with Mayor Uran on Tuesday, June 5th has changed to 8am at the Pentwater Clubhouse located at 11723 Maryland Street. We apologize for any inconvenience.

Join the Crown Point Library for a Meet and Greet with the new Library Director, Julie Wendorf on Wednesday, May 16th from 4-6pm. For more information, please contact the Crown Point Library at 663-0270.

Car Cruise season continues every Thursday, from 5-8pm in the Downtown Square. Car owners please arrive at 5pm! We hope to see you there.

The Crown Point Historic Preservation Commission is hosting a walking tour of the Downtown Historic District on Saturday, May 19th from 1-3:30pm. Interested participants should plan to meet at the Wellington A. Clark Old Homestead located at 227 S. Court Street prior to the 1pm start.

Mayor Uran mentioned for everyone to stay and have cake we have (3) birthdays. Diana Bosse, Chief Crane, and Greg Kalkowski. Happy Birthday!!

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Next Regular Meeting – Wednesday, June 6, 2018 @ 2:00pm

I. ADJOURNMENT

Motion made by Member Grzych and seconded by Member Conquest to Adjourn. The meeting adjourned at approximately 2:55 p.m.
After a voice vote the motion carried 5 Ayes and 0 Nays.

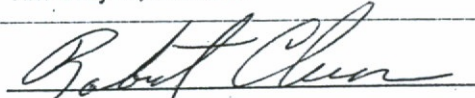
BOARD OF PUBLIC WORKS & SAFETY:



David D.F. Uran, Mayor



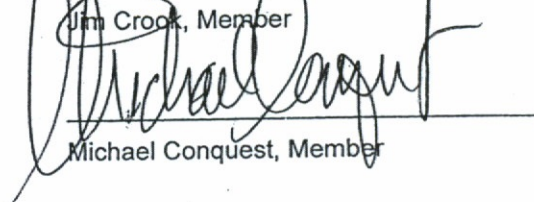
Tim Grzych, Member



Bob Clemons, Member



Jim Crook, Member



Michael Conquest, Member

ATTEST:



Kristie L. Dressel, Clerk-Treasurer